



DISCLAIMER: The screening of your application will be conducted based on the information in [your profile](#). Before applying, we strongly suggest that you review your profile to ensure completeness, especially the education and experience sections.

Applications to vacancies must be received before midnight Copenhagen time (CET) on the closing date of the announcement.

Details

Vacancy code	VA/2013/B5004/4103
Position title	Fundraising & Social Enterprise Advisor
Level	ICS-11
Department/office	GPSO, Development Group
Duty station	Home based
Contract type	International ICA
Contract level	IICA-3
Duration	Part Time (retainer) up to 12 days a month
Application period	22-Oct-2013 to 01-Nov-2013

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Background Information - UNOPS

"UNOPS plays a critical role in providing management services for our life-saving, peacebuilding, humanitarian and development operations."

-Ban Ki-moon, United Nations Secretary-General

UNOPS mission is to expand the capacity of the UN system and its partners to implement peacebuilding, humanitarian and development operations that matter for people in need.

Working in some of the world's most challenging environments, our vision is to always satisfy partners with management services that meet world-class standards of quality, speed and cost effectiveness.

UNOPS provides services in sustainable infrastructure, sustainable procurement and sustainable project management, with projects ranging from building schools, roads, bridges and hospitals to procuring goods and services and training local personnel.

By assisting UN organizations, international financial institutions, governments and other development partners, UNOPS makes significant, tangible contributions to results on the ground.

We employ more than 6,000 personnel annually and on behalf of our partners create thousands more work opportunities in local communities. Through our headquarters in Copenhagen, Denmark and a network of regional and country offices, we oversee activities in more than 80 countries.

UNOPS is committed to achieving a truly diverse workforce.

Background Information - Development Group Cluster

Development Group Cluster

The UNOPS Development Group Cluster is based in the North America Office and supports a diverse and complex portfolio including partners such as the United Nations Development Programme (the Bureau for Development Policy, the Human Development Report Office, and the Special Unit for South-South Cooperation), the United Nations Population Fund, the United Nations Capital Development Fund, the United Nations Secretariat and a broadening community of primarily New York-based UN partners in the delivery of project management, implementation and administration services.

Background Information - Job-specific

The United Nations Alliance of Civilizations (UNAOC) was established in 2005, at the initiative of the Governments of Spain and Turkey, under the auspices of the United Nations. This initiative seeks to reduce tensions across cultural divides that threaten to inflame existing political conflicts or trigger new ones. Through preventive diplomacy initiatives, it work at grassroots level, promoting education, youth, media and migration projects aimed at building trust and respect among diverse communities.

In January 2013, the United Nations Secretary-General appointed Nassir Abdulaziz Al-Nasser, former President of the UN General Assembly, as UN High Representative for the Alliance of Civilizations. The UNAOC is supported by a Group of Friends – a community of over 100 member countries and international organizations and bodies- and a Secretariat, based in New York, NY. UNAOC is funded by multiple donors and is administered by UNOPS.

The Intercultural Innovation Award is one area of work of the UNAOC and is unique in that it introduces a new form of partnership between the private sector and the UN. The Award selects and supports the most innovative grassroots projects that encourage intercultural dialogue and cooperation around the world. The most outstanding projects become members of the World Intercultural Facility for Innovation (WIFI). The WIFI is a program initiated by the UNAOC in collaboration with the BMW Group that provides its members with connections to donors, policy-makers, media, as well as mentoring and consulting services aimed at strengthening the projects' efficiency and encouraging their adaptation to other contexts. Project support is individualized based on the specific needs of selected projects.

The United Nations Alliance of Civilizations is seeking to contract a consultant to advise in the field of fundraising, grant writing and social enterprises. The consultant will work under overall management of UNAOC Director and directly with an assigned focal point at UNAOC.

Functional Responsibilities

Below are some of the functionalities.

- Provide guidance to winners as they develop a comprehensive fundraising strategy that includes several funding sources (corporate, foundations, international organizations, governments) and as they prepare their negotiation strategy plans with possible investors;
- Provide information on funding sources relevant to the regions where winning organizations operate;
- Contribute to strategic and efficient search for funding and in managing and prioritizing funding opportunities and deadlines;
- Provide technical advice to winners in crafting a successful funding proposal and business development plan.
- Provide technical advice to winners on how to generate revenues through different means, including the social enterprise model, and to develop and 'market' their expertise;
- Provide technical knowledge to winners in developing a sustainability plan;
- Organize and facilitate online and in-person training sessions;
- Provide strategic advice to UNAOC Group in identifying impact indicators for projects that are scalable and sustainable.
- Perform other related duties as required.

Competencies

Communication

Listens to others, correctly interprets messages from others and responds appropriately.

Creativity

Offers new and different options to solve problems or meet client needs.

Leadership

Establishes and maintains relationships with a broad range of people to understand needs and gain support.

Teamwork

Solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others.

Accountability

Delivers outputs for which one has responsibility within prescribed time, cost and quality standards.

Education/Experience/Language requirements

EDUCATION

Master's Degree in Finance, Marketing, Business Administration, Public Administration or other relevant fields.

EXPERIENCE

- Minimum 7 years of work experience in the areas of strategy, corporate social responsibility, and business planning for social enterprises; this should include 7 years of experience grant writing and fundraising, with proven results.
- Experience in providing trainings or facilitating training;
- Knowledge of different funding sources and of new trends in philanthropy and corporate giving;
- Proven and extensive contacts within the philanthropic community, in particular in Europe, North America, BRIC countries and the MENA region.

LANGUAGE

Fluency in English is required for the position. The capacity to work in other UN official languages would be an asset.

Contract type, level and duration

Contract type: International ICA

Contract level: IICA-SP 3

Contract duration: Part-Time (retainer) up to 12 days a month

For more details about the ICA contractual modality, please follow this link:

<http://www.unops.org/ENGLISH/WHOWENEED/CONTRACT-TYPES/Pages/Individual-Contractor-Agreements-ICAs.aspx>

Additional Considerations

- Please note that the closing date is midnight Copenhagen time (CET)
- Applications received after the closing date will not be considered.
- Only those candidates that are short-listed for interviews will be notified.
- Qualified female candidates are strongly encouraged to apply.
- For staff positions UNOPS reserves the right to appoint a candidate at a lower level than the advertised level of the post
- The incumbent is responsible to abide by security policies, administrative instructions, plans and procedures of the UN Security Management System and that of UNOPS.

*It is the policy of UNOPS to conduct background checks on all potential recruits/interns.
Recruitment/internship in UNOPS is contingent on the results of such checks.*